

Capture Documents



Full-Featured
Performance
End to End

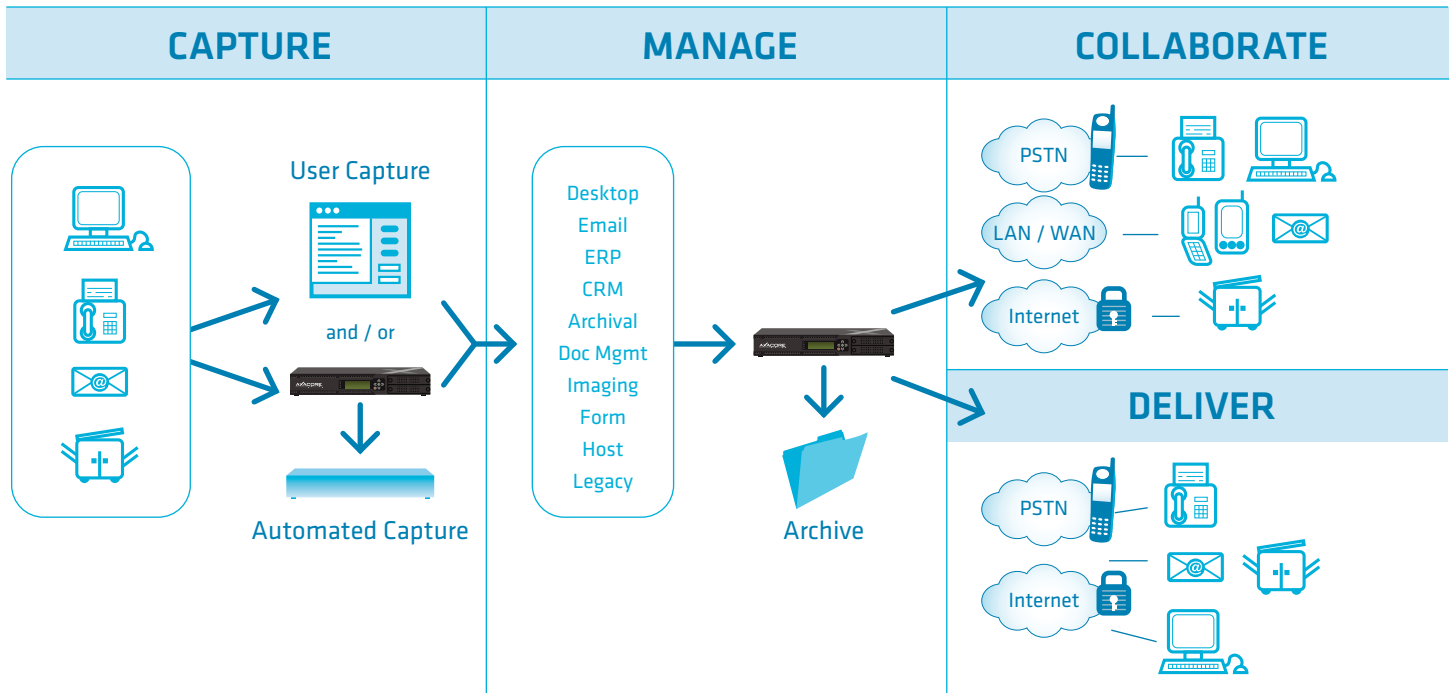
Table of Contents

Table of Contents	Page 1
XDOC Overview	Page 2
User Capture	Page 3
User Capture Overview	Page 3
Scanning	Page 4
Print Client	Page 5
Web Upload	Page 6
Multi-Function Copier	Page 6
Automated Capture	Page 7
Automated Capture Overview	Page 7
Email	Page 8
Enterprise Fax Servers	Page 8
Fax-to-Email Providers	Page 9
File Gateways	Page 9
Work Environment Uses	Page 10
Branch Office	Page 10
Remote Enabled	Page 10
Enterprise	Page 10
About Axacore	Page 11

XDOC: Full-Featured Performance End To End

XDOC is a powerful Electronic Document Management (EDM) system built on next generation internet technology and designed for high performance, scalability, and full-function application integration. When we set out to develop a next generation EDM system, we started with years of document imaging experience, a clean slate for the technical architecture, and clearly defined industry-based design goals.

Leveraging the latest technology, XDOC makes Electronic Document Management more productive and cost effective than ever before. It's comprehensive feature set provides unparalleled capabilities and performance throughout the entire document lifecycle - from capture and management, to collaboration and delivery of documents.



Capture

XDOC has front-end "point of capture" tools that enable users to capture documents from a variety of input sources, and upload to the XDOC server from within their LAN/WAN or securely over the internet. Input sources can be manual including scanners, application printing, email, copiers, or automated including fax servers or file gateways. XDOC's intelligent File Catalog interface allows easy indexing, splitting, and categorizing of documents at point of capture or later in the document workflow.

Manage

Advanced imaging features with document merging and monitoring create a complete document management solution. Automatic archiving provides fault tolerance and disaster recovery, and enables you to meet business compliance requirements.

Collaborate

Documents are available from a standard web browser at any point in the business workflow. XDOC's rich set of collaboration tools including annotations, document notes, document security, and bundling result in increased communication and productivity across users and business processes.

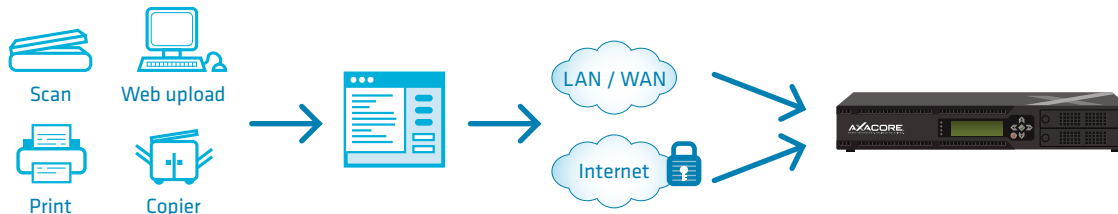
Deliver

Documents can be packaged and delivered to customers, vendors, or partners allowing your business to remain efficient and competitive. XDOC supports multiple delivery formats (TIFF, PDF, XML, etc.) across virtually any communication protocol including email, ftp, http, and fax.

Administration

XDOC's 100% browser server architecture provides centralized administration, storage, and simplified IT management consistent with today's web based enterprise applications.

User Capture



User Capture Overview

User capture of documents and images from:

- scanners (any ISIS compliant scanner)
- application printing (native application-level printing from Word, Excel, etc.)
- local or network server files via web upload
- multi-function copiers (e.g. Xerox and HP Workcenters)

User capture is the process of capturing documents or images into the XDOC server by an end user. XDOC is a complete information capture solution that will provide your business with a more effective method of keeping up with critical information. Data that is trapped in files and folders holds back productivity and slows competitiveness. The solution is to convert printed information into electronic data. The solution is XDOC. XDOC makes scanning, importing, and indexing documents a simple process. An end user is able to capture document images from a scanner, application printing, web upload, or a multi-function copier providing a more time- and cost-efficient way of distributing data. The ability to categorize and index an image prior to uploading to XDOC gives immediate access of documents to another end user without document images having to be manually processed later. Thus, XDOC empowers your business with high-speed functionality in data capture and will improve the flexibility of business-critical data by making documents viewable throughout the business process

XDOC includes powerful tools and user interfaces to simplify document capture.

Scan Client: Scanning of documents or images using any ISIS compliant scanner.

Print Client: Printing of documents from their native application (e.g. Word, Excel) to the XDOC printer.

Web Upload: Uploading documents from the user's local disk or network file server.

Gateways: Multi-function copiers can scan, copy, or email documents into the XDOC server through a LAN/WAN or the internet.

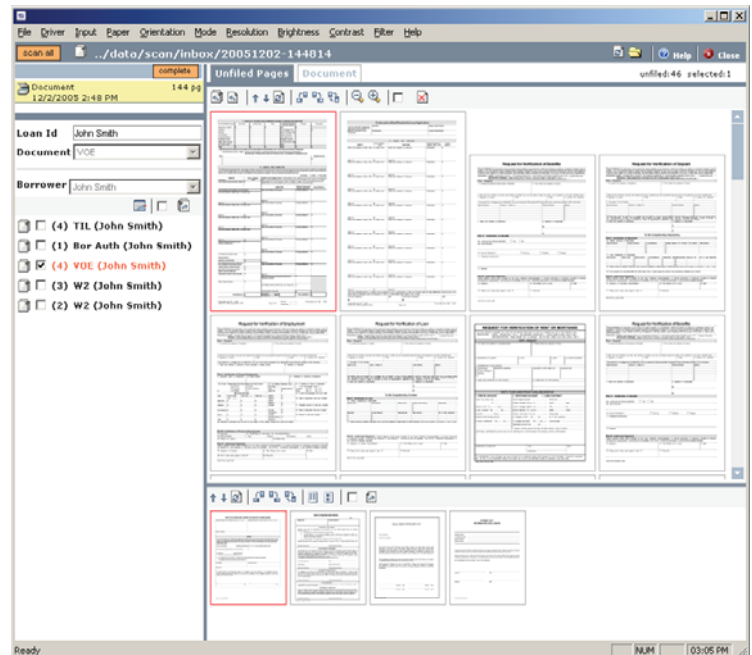
Capturing Documents: Scan Client



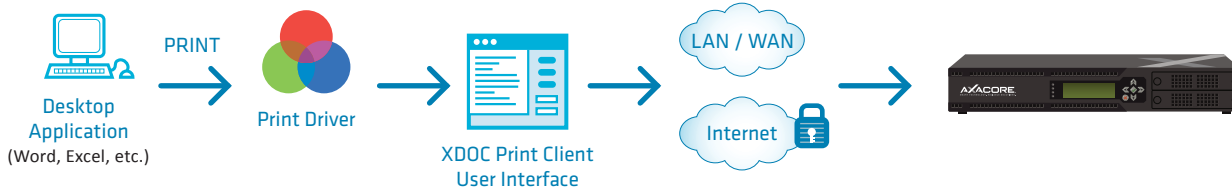
Users scan documents into XDOC using a standard ISIS compliant scanner. A single document or multiple documents can be scanned using the Scan Client User Interface. Once the document is scanned, the user can index the document using the File Catalog Interface. Scanned images can be split and assigned to specific folders and document types. XDOC allows local and branch office scan clients, all via standard secure internet protocols (e.g. https and ssl) and local or wide-area networks.

Scan Client Interface and Features:

- Documents are scanned using a standard scanner
- Support for most ISIS compliant scanners allows you to leverage your existing scanning hardware
- Once document is scanned, the user can categorize the document with the Scan Client user interface screen
- User can catalog and index documents before they are uploaded to the XDOC server
- Configurable document types ensure data integrity
- Document controls allow for indexing, splitting multiple pages, and assigning images to specific document types
- XDOC has a rapid image display with the ability to pan, zoom, rotate, and scale
- Controls for setting scan resolution, contrast, brightness, and page orientation
- Settings for color or black and white scanning
- Filters and image adjustment for hard to read documents
- Filter settings to deskew, crop, or remove blank sheets as documents are scanned
- OCR support available
- Individual or multiple pages can be added or removed from filed documents
- Ability to edit active document information
- Viewer allows selected document to be viewed as thumbnails or full page
- Support for local and branch office scan clients, all via standard secure internet protocols (https/ssl)



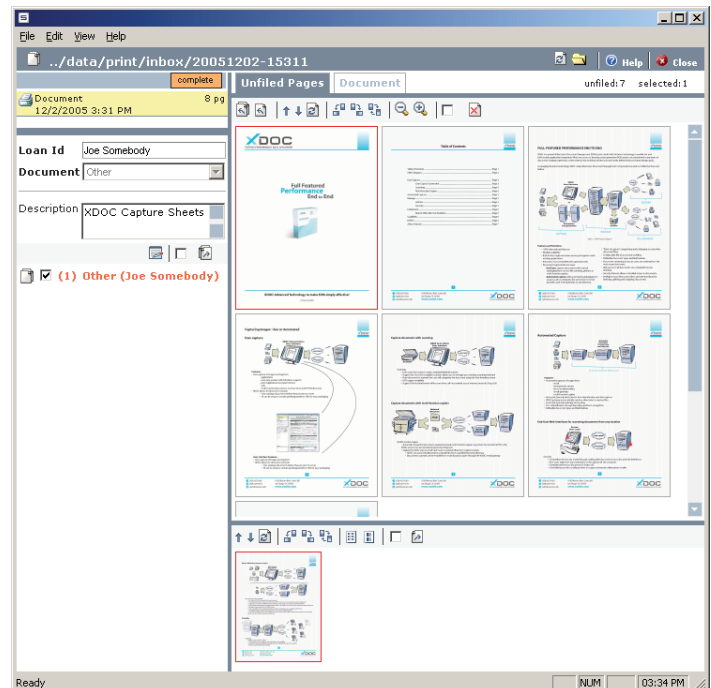
Capturing Documents: Print Client



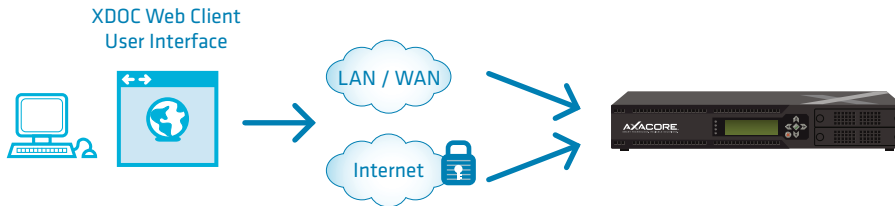
The XDOC Print Client gives users application-level document capturing. The seamless integration with applications is an effective method for document capture. The Print Client preview window allows a user to preview documents before they are uploaded to the XDOC server. The easy-to-use Print Client user interface allows the splitting, indexing, or categorizing of the document.

Print Client Interface and Features:

- Application level print client allows user to capture documents from any application
- The Print Client preview window will appear to allow user to verify document
- With document uploaded, the user can categorize the document using the Print Client interface screen
- User can catalog or index documents before they are sent to XDOC server using the File Capture interface
- Configurable document types ensure data integrity
- Document controls allow for indexing, splitting, and assigning documents to specific document types
- Print Client keeps original document formatting
- Rapid image display with the ability to pan, zoom, and scale
- Features for setting scan resolution, contrast, brightness, and page orientation
- Filters and image adjustment for hard to read documents
- OCR support available
- Support for local and branch office print clients, all via standard secure internet protocols (https/ssl)



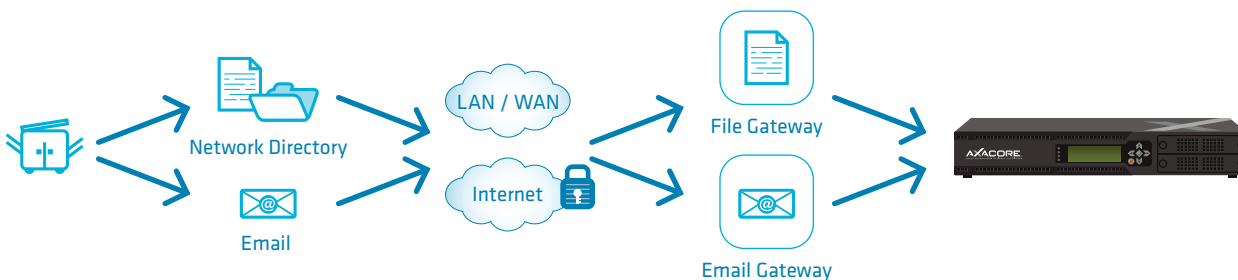
Capturing Documents: Web Upload



Features:

- Documents can be uploaded via the Web Client upload page from user's local disk or network server
- Support for local and branch office scan clients, all via standard secure internet protocols (https/ssl)
- Supports most standard document formats including:
 - Microsoft Office (Word, Excel, PowerPoint)
 - HTML
 - PDF
 - TIFF
 - All image formats (GIF, JPEG, BMP)
 - Text
 - PCL
- Supports automatic server side conversion/rendering to TIFF and PDF formats

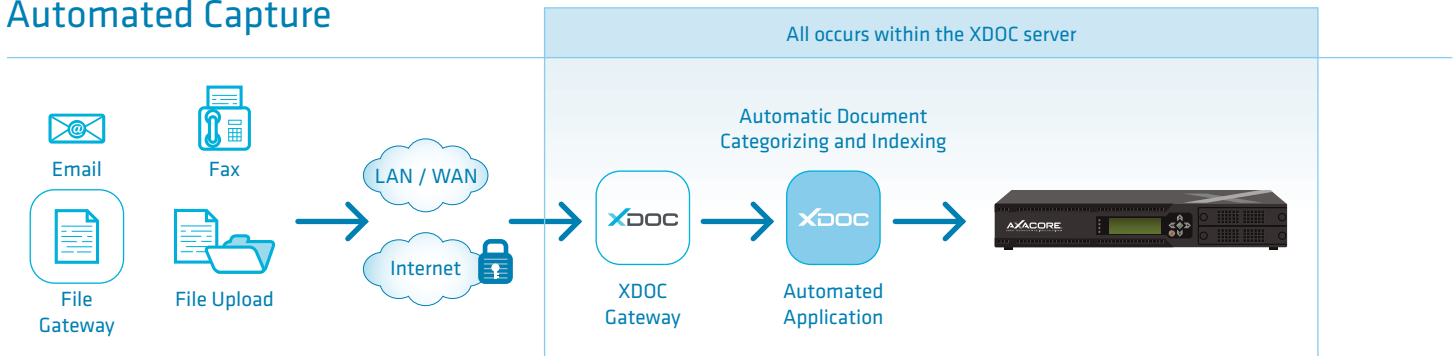
Capturing Documents: Multi-Function Copier



Features:

- Automatic forward of documents scanned on local multi-function copiers (e.g. Xerox & HP Workcenters) to the XDOC server over secure internet protocols (https/ssl)
- Support for "scan-to-email", "scan-to-network directory", and "scan-to-webservice" copier functions
 - XDOC gateways are flexible and can extend to support virtually any capture format or function from any of the leading multi-function copiers vendors

Automated Capture



Automated Capture Overview

Automated capture of documents and images from:

- email
- enterprise fax servers
- fax-to-email providers
- file gateways

XDOC is comprised of various modules that collectively execute the process of automated capture. The XDOC gateways can collect and index documents from sources such as email, enterprise fax servers, fax-to-email providers, file gateways, and xml schemas and web services. XDOC classifies the incoming information according to its format or content and an organization's unique business rules. That information is then delivered to a database, email server, workflow, or back-end system.

The functions of XDOC's automated capture happen "behind-the-scenes". Its highly customizable engine allows the system administrator to define rules for automated capture including where and how documents are to be classified and categorized. These rules allow incoming data to be assigned to a single user or specific folder or to multiple sources. XDOC can monitor any local or network directory to automatically capture documents and send automatic notifications to a specific user's email. This results in increased efficiency in overall workflow by automatically prioritizing and routing mission-critical information.

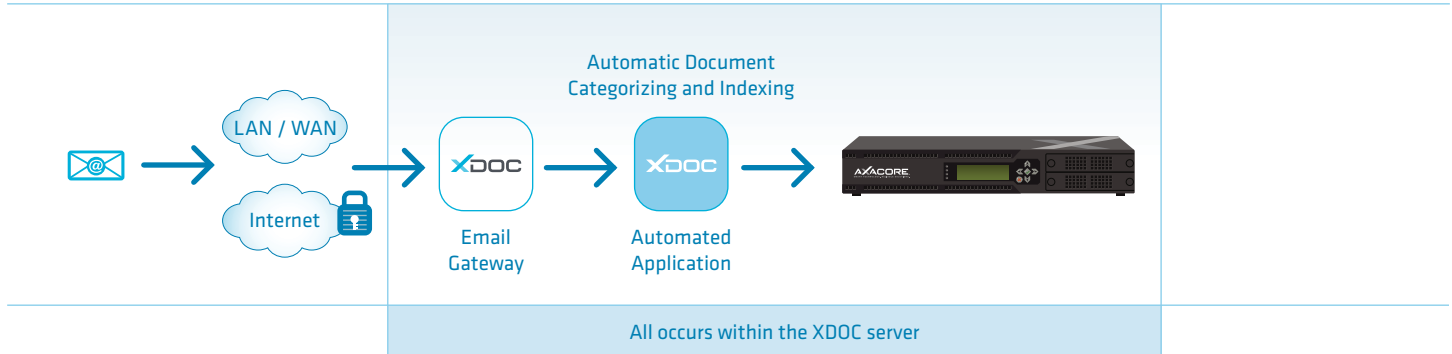
Once a document is classified by its type and content, rules are applied to enact further processing steps. Barcode recognition and image analysis result in the document being sent to a database or an accounts payable system or correspondence being sent via email.

With a robust tracking and auditing system, XDOC maintains critical statistics on works in progress. Statistics can be used to verify volume of mail entering the system, when and where it was delivered, or how a document was classified. This thorough process of automated capturing and delivering documents makes XDOC an ideal choice for any enterprise looking to answer the problem of ever-increasing document traffic.

Features:

- Automatic barcode detection for form identification and data capture with indexing and routing
- Definable document types and field indexes
- Ability to monitor any local or network directory for file capture
- Simple direct integration with any third party fax server
- Conversion of document into TIFF, PDF, or JPG at delivery time
- Detailed reports to help administrators monitor system progress and document status

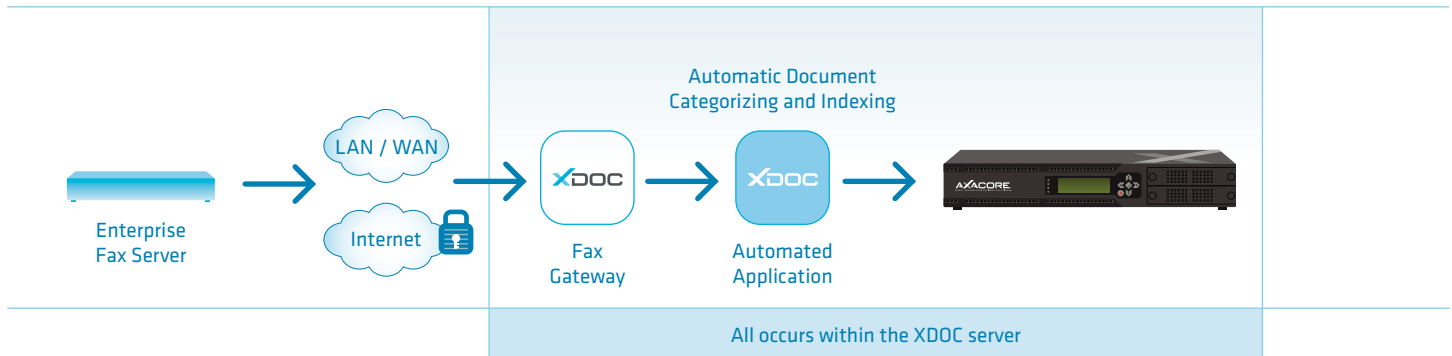
Automated Capture: Email



Features:

- Built-in high performance SMTP listener complete with spam detection
- Email directly to the XDOC server, or forward from you company mail server using standard SMTP relays or connectors
- Configurable parsing rules allow XDOC to scan email subject, body, and addresses to extract document meta data and automatically assign attached documents to the correct loan and document type
- Support for unlimited attachments and document formats

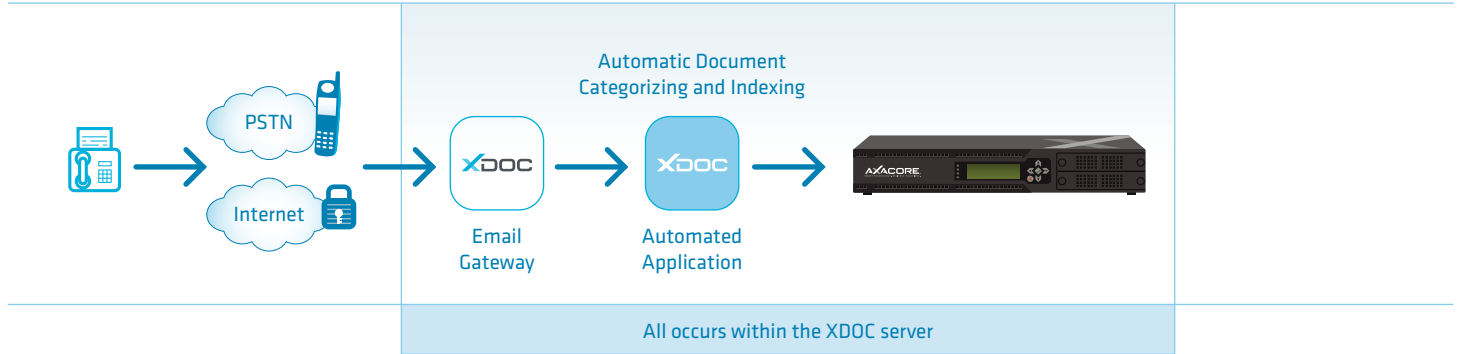
Automated Capture: Enterprise Fax Servers



Features:

- Simple direct integration with any third party fax server including:
 - FaxCore
 - RightFax
 - GFI
- Configurable fax routes allow XDOC to assign fax to a specific folder or user based on fax properties (CSID, DNIS, Caller ID, etc.), and notify users via email when a fax has arrived

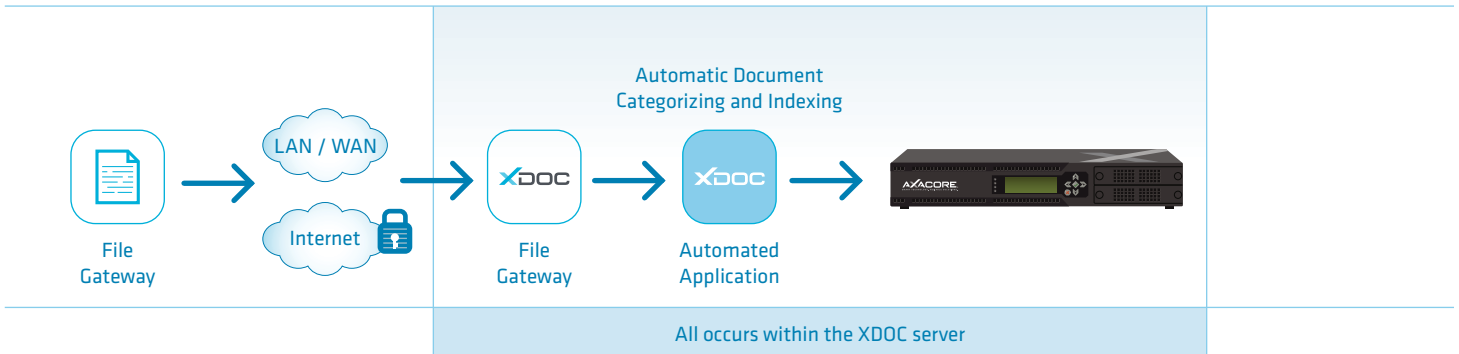
Automated Capture: Fax-To-Email Providers



Features:

- Configurable support for any fax-to-email provider including:
 - eFax
 - GreenFax
- Configurable parsing rules allow XDOC to scan the email subject, body, and addresses to extract the fax properties and other document meta data including loan number and document type
- With configurable fax routes, XDOC can assign faxes to a specific folder or user based on the extracted fax properties (CSID, DNIS, Caller ID, etc.)
- Uses the XDOC high-performance email gateway to accept the included fax emails

Automated Capture: File Gateways

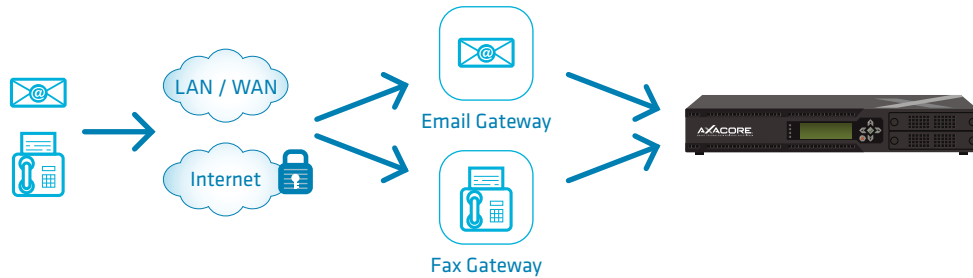
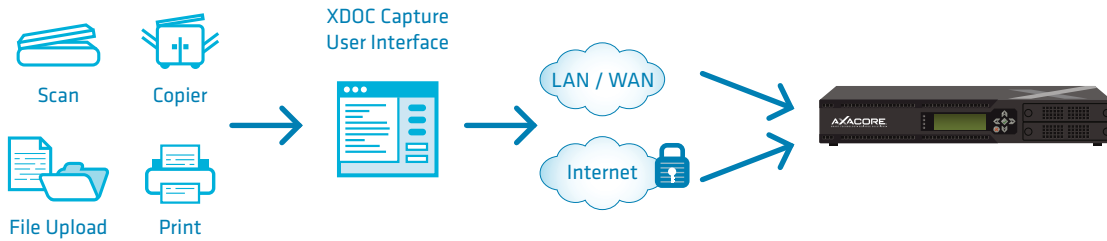


Features:

- Ability to monitor any local or network directory
- Allows simple integration with upload of documents from any back office application
- Ability to parse control files (xml, ini, etc.) and extract document meta data for assignment to loans, document types, and users
- Flexible and extendable support of virtually any control file format from an Xerox or HP Workcenter, or most any multi-function copier formats

Work Environment Uses

Capture Support: Branch Office/Remote Location



Overview

Capture support for documents from:

- branch office
- remote locations
- enterprise

With ever changing work environments, organizations need the flexibility that allows access to business-critical documents. XDOC enables organizations with a variety of needs to interact productively and efficiently. Whether your company has one facility with multiple users or branch offices world-wide, XDOC provides access through the LAN/WAN or secure internet protocols. This instant accessibility to documents at any point in the business workflow keeps your organization competitive by reducing communication times. Documents that are needed at a branch office can be captured at any location and instantly available through XDOC virtually eliminating the need for faxing and overnight documents.

Features and Functions:

- Remote and branch office enabled
- No expensive VPN (Virtual Private Network) or dedicated network required
- Scan client, print client connects seamlessly to XDOC server over secure internet protocols (https/ssl)
- Support for most ISIS compliant scanners allows you to leverage your existing scanning hardware
- Automated forward of faxes received at branch office to the XDOC server over secure internet protocols (https/ssl)
- Email documents directly to the XDOC server
- Access to all document management features and user interfaces via a standard web browser
- No additional client software required, and no Java or ActiveX dependencies
- Automatic forward of documents scanned on local multi-function copiers (e.g. Xerox & HP Workcenters) to the XDOC server over secure internet protocols (https/ssl)

About Axacore, Inc.

Axacore, Inc. is a privately-held core technology provider of faxing and document imaging solutions. Axacore develops solutions that help organizations streamline paper-intensive business processes and automate the flow of documents to team members, customers, partners, and vendors.

Headquartered in San Diego, California, Axacore is committed to excellence in product development and customer support while maintaining a technological edge. Key products include FaxAgent, ScanAgent, and XDOC.

Founded in 1996, Axacore's award-winning solutions are distributed worldwide through a network of partners, OEM providers, and direct sales delivering solutions to a broad range of industries, organizations, and enterprises of any size. For more information, visit the Axacore website at www.axacore.com.



+1 (858) 427-4301
sales@axacore.com

2468 Historic Decatur Road
Suite 100
San Diego, CA 92106
www.AXACORE.com